



APPLICATION AND RETURN FOR AGRICULTURAL CLASSIFICATION OF LANDS

DR-482
R. 12/00

Section 193.461

The undersigned, hereby request that the lands listed hereon, where appropriate, be classified as Agricultural Lands for property tax purposes, by the property appraiser of the county in which the lands are located.

This form must be signed and returned on or before March 1st.

Applicant name Address Phone	Return to:
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Property ID number, legal description

Lands used primarily for agricultural purposes	Number of Acres	How long in this use?	Agricultural Income from this Property Complete for the past 4 years.				
Citrus		yrs.	Year	Crop or Use	Gross Income	Expense	Net Income
Cropland		yrs.	□ □ □ □				
Grazing land Number of livestock		yrs.	□ □ □ □				
Timberland		yrs.	□ □ □ □				
Poultry, swine, or beeyards		yrs.	□ □ □ □				
Other		yrs.	Date purchased		Purchase price		

Has a Tangible Personal Property Tax Return been filed with the county property appraiser for machinery and equipment? Yes No

If yes, what name was the tangible return filed under? _____

Is the real property leased to others? If yes, attach copy of lease agreement. Yes No

Has the real property been zoned to a nonagricultural use at the request of the owner? Yes No

As of January 1 of this year, _____, the lands listed above were used **primarily** for "bona fide" agricultural purposes. Bona fide agricultural purpose means "good faith commercial agricultural use of the land."

I understand that the property appraiser may require supplemental and additional information, other than the application, and I am willing to comply with any reasonable request to furnish such information.

Under penalties of perjury, I declare that I have read the foregoing application and that the facts stated in it are true. If prepared by someone other than the applicant, his/her declaration is based on all information of which he/she has any knowledge.

Signature _____ Date

For Record Purposes Only

This acknowledges receipt of your Application for Agricultural Classification of Lands on _____ for the above described property.
date

Signature, Property Appraiser _____ County

Record of Action of County Property Appraiser Check the appropriate box below.

- 1. Application approved and all lands are classified agricultural
- 2. Application disapproved and agricultural classification of lands denied on all Lands
- 3. Application approved in part and disapproved in part.

Agricultural classification of lands approved on the following described portion. Use this space only if item 3 above is checked.

Signature, Property Appraiser _____ Date



OFFICE OF THE
NASSAU COUNTY PROPERTY APPRAISER



Honorable A. Michael Hickox

Agricultural Classification Application - Additional Information Questionnaire

Name: _____ Date: _____

PIN: _____

1. What was the condition or use of your land (agriculturally speaking) at the time of **purchase**?

2. Please describe the condition or use of your land (agriculturally speaking) at the time the application **was submitted**:

3. Did you purchase this land with the intent of receiving income from its productivity? _____

If yes, please describe: _____

4. Did you file Schedule F on your Internal Revenue Service Return? _____
If yes, please submit a copy with this questionnaire.

Please note: This information will be kept confidential.

5. Are you listed with the Farm Service Agency as a farm operator? _____
Are you under any cost share programs with that agency? _____

6. Do you have, or have you had anyone prepare, a management plan (present and future utilization) for your lands? _____

If yes, please submit a copy with this questionnaire.

7. IF YOUR LAND IS BEING USED IN A MANNER OTHER THAN TIMBER PRODUCTION, **PLEASE COMPLETE THE FOLLOWING:** (on next page)

Utilization Type	Acres Used	Number of Years	Income Per Year
Corn			
Soybeans			
Tobacco			
Cotton			
Hay (Forage Crops)			
Vegetables			
Polyethylene Mulch Farming			
Poultry			
Grazing Land			
Other			

Livestock Type	How Many	Income Per Year
Cows		
Sheep		
Goats		
Poultry		
Horses		
Other		

8. Do you lease your land to others for agricultural purposes? _____

9. If yes, price per acre: **Cropland** \$ _____ **Forage** (Hay) \$ _____
Other \$ _____ (Per Year)

What were your net proceeds? _____

QUESTIONS 10, 11 & 12 ARE ONLY FOR THOSE APPLICANTS WITH TIMBERLAND

10. If your land is not presently in pine production, are there any factors that would prevent it from being converted to timberland? _____

11. Please complete the following to the best of your knowledge:

Land Usage	Acres	Age of Trees	Cutting Plan
Upland Pine Production			
Upland Hardwoods			
Lowland Hardwoods (creek runs, river sloughs, moderately low—wet areas, etc.)			
Swamp			
Other			

12. Have you ever sold any timber off of the land in which the application is being submitted? _____

If yes, what are your reforestation plans? _____

When did the sale of timber occur? _____

ALL APPLICANTS MUST COMPLETE THE FOLLOWING:

13. Have you previously, or do you now, have agriculture classification on land You own(ed) in this or any other Florida county? _____
If yes, please list the county. _____

14. Do you have any machinery or equipment (tangible personal property -TPP) you use to maintain your land? _____

15. If yes to #14, have you filed your **TPP Tax Return** with this office? _____

Please note: If equipment is used on the land, in conjunction with your AG operation, you will need to file a Tangible Personal Property Tax Return. (See Attached DR-405 form)

16. Would you consider that your land is being used **primarily** for Bona Fide* commercial agricultural purposes? _____ *Bona Fide meaning Good Faith

17. Is the income derived from your land, your primary source of revenue? _____
If no, what percentage does it represent? _____%

18. Is your land being leased for hunting purposes? _____
If yes, at what price per acre? \$ _____

19. Has your land been allowed to lay fallow? _____
If yes, for how many years? _____

20. Please provide copies of receipts of purchases and/or sales that you have on this property for the agricultural use for this application you are submitting.

I, the undersigned do hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief.

Signature _____ Date _____

Greenbelt/AG Classification Field Worksheet

Tax Year: _____

Landowner Name: _____

Address of Property: _____

Parcel ID# _____

For Property Appraiser Use Only

1. Is there evidence of care for the land in accordance with accepted commercial agricultural practices per **FS 193.461.1E**? **yes no**

Explain Use: _____

2. Is there evidence of primary bona-fide agricultural use of the lands defined by **FS 193.461** as "good faith commercial agricultural use"? **yes no**

- A. Length of time the land has been so used. _____
B. Has land been used continuous? **yes no**
C. Purchase price paid. _____
D. Size, as it relates to specific agricultural use. _____

3. Is the DR-482 Application and Questionnaire complete? **yes no**

4. Land Management Plan available? **yes no**

5. Extra

Features: _____

6. Existing adjoining Ag? **yes no**

7. Livestock: _____

8. Equipment: _____

9. Is the land Fallow? **yes no / part all**

10. Is their Intent of Income? **yes no**

Recommended Action:

Approve _____ **Approve in part** _____ **Disapprove** _____

Signature: _____ Field inspection Date: _____

Michael Franklin/ Agricultural Specialist

If you use machinery or equipment on the land that you are applying for agricultural exemption a Tangible Personal Property form needs to be filed along with the Greenbelt application.

Farm, Grove, and Dairy Equipment: List all types of agricultural equipment you owned on January 1st. Describe property by type, manufacturer, model number, and year acquired. **Examples;** bulldozers, draglines, mowers, balers, tractors, all types of dairy equipment, pumps, irrigation pipe-show feet of main line and sprinklers, hand and power sprayers, heaters, disc, fertilizer distributors.

All Tangible Personal Property accounts are eligible to receive up to a \$25,000 exemption. In order to receive the exemption, a Tangible Personal Property return **(DR-405)** must first be timely filed. All new businesses are required to file this return in order to receive the exemption.

- No, I do not own equipment that is used on my Greenbelt (AG) property.
- Yes, I do own and use equipment that is used on my Greenbelt (AG) property. **If yes a (DR-405) form needs to be filed along with your Greenbelt (AG) Application.**

Please be sure to **check** the appropriate box and **sign** and **date** this document.

Signature

Date

If you have any questions with the Tangible Personal Property form, please call Jamie Vendola at (904) 491-7317.

A. Michael Hickox
 Nassau County Property Appraiser
 Attn: Jamie Vendola
 96135 Nassau Place, Suite 4
 Yulee, FL 32097

TANGIBLE PERSONAL PROPERTY TAX RETURN

CONFIDENTIAL

DR-405, R. 12/11
 Rule 12D-16.002, F.A.C.
 Effective 11/12

Return to property appraiser by **April 1** to avoid penalty.

County	Tax year
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Business name (DBA-Doing Business As) and mailing address:

Account number
 Name and address

Federal Employer Identification Number -
 NAICS

If name and address is incorrect, please make needed corrections.

1. Owner or person in charge _____ Phone _____ Business/corporate name	6. Type or nature of your business _____ Trade levels (check all that apply) <input type="checkbox"/> Retail <input type="checkbox"/> Wholesale <input type="checkbox"/> Manufacturing <input type="checkbox"/> Professional <input type="checkbox"/> Service <input type="checkbox"/> Agricultural <input type="checkbox"/> Leasing/rental <input type="checkbox"/> Other, specify: _____
2. Physical location (no PO Boxes)	7. Did you file a TPP return in this county last year? <input type="checkbox"/> Yes <input type="checkbox"/> No Name and location
3. Do you file a TPP tax return under any other name? <input type="checkbox"/> Yes <input type="checkbox"/> No Name on most recent return or tax bill	8. Former owner of business
4. Date you began business in this county	9. If sold, to whom? _____ Date sold _____
5. Fiscal year end date _____ If before 12/31 last year, does this return reflect additions/deletions through Dec 31? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Personal Property Summary Schedule - Enter totals from page 2 or from an attached itemized list or depreciation schedule with original cost and date of acquisition.		Taxpayer's Estimate of Fair Market Value	Original Installed Cost	For Property Appraiser Use Only
10	Office furniture, office machines, and library			
11	EDP equipment, computers, and word processors			
12	Store, bar and lounge, and restaurant furniture, equipment, etc.			
13	Machinery and manufacturing equipment			
14	Farm, grove, and dairy equipment			
15	Professional, medical, dental, and laboratory equipment			
16	Hotel, motel, and apartment complex			
16a	Rental units (stove, refrigerator, furniture, drapes, and appliances)			
17	Mobile home attachments (carport, utility building, cabana, porch, etc.)			
18	Service station and bulk plant equipment (underground tanks, lifts, tools)			
19	Signs (billboard, pole, wall, portable, directional, etc.)			
20	Leasehold improvements - grouped by type, year of installation, and description			
21	Pollution control equipment			
22	Equipment owned by you but rented, leased or held by others			
23	Supplies not held for resale			
24	Other, specify:			
TOTAL PERSONAL PROPERTY				

I declare I have read this tax return and the accompanying schedules and statements. The facts in them are true. If prepared by someone other than the taxpayer, the preparer signing this return certifies that this declaration is based on all information he or she has knowledge of.

Signature taxpayer	Print name	Title	Date	<input type="checkbox"/> \$25,000 <input type="checkbox"/> Widowed <input type="checkbox"/> Blind <input type="checkbox"/> Total disability <input type="checkbox"/> Other, specify _____	Less Exemptions	
Signature preparer	Print name	Preparer ID	Date		Taxable Value	
Address		Phone			Penalties	
				Signature, deputy	Date	

Sign and date your return, send the **original** to the county property appraiser's office by **April 1**. Unsigned returns **cannot** be accepted by the appraiser's office. If you are entitled to a widow's, widower's, or disability exemption on personal property (not already claimed on real estate), consult your appraiser.

Complete this form if you own property used for commercial purposes that is not included in the assessed value of your business' real property. This may include office furniture, computers, tools, supplies, machines, and leasehold improvements. Return this to your property appraiser's office by April 1. Keep a copy for your records.

Report your summary totals on page 1. Use page 2 or an attached, itemized list with original cost and date acquired for each item to provide the details for each category. Contact your local property appraiser if you have questions.

If you ask, the property appraiser will give you an extension for 30 days and may grant an additional 15 days. You must ask for the extension in time for the property appraiser to consider the request and act on it before April 1.

Each return is eligible for an exemption up to \$25,000. By filing a DR-405 on time you automatically apply for the exemption. If you do not file on time, Florida Law provides for the loss of the \$25,000 exemption.

WHAT TO REPORT

Include on your return:

1. Tangible Personal Property. Goods, chattels, and other articles of value (except certain vehicles) that can be manually possessed and whose chief value is intrinsic to the article itself.
2. Inventory held for lease. *Examples:* equipment, furniture, or fixtures after their first lease or rental.
3. Equipment on some vehicles. *Examples:* power cranes, air compressors, and other equipment used primarily as a tool rather than a hauling vehicle.
4. Property personally owned, but used in the business.
5. Fully depreciated items, whether written off or not. Report at original installed cost.

Do not include:

1. Intangible Personal Property. *Examples:* money, all evidences of debt owed to the taxpayer, all evidence of ownership in a corporation.
2. Household Goods. *Examples:* wearing apparel, appliances, furniture, and other items ordinarily found in the home and used for the comfort of the owner and his family, and not used for commercial purposes.
3. Most automobiles, trucks, and other licensed vehicles. See 3 above.
4. Inventory that is for sale as part of your business. Items commonly referred to as goods, wares, and merchandise that are held for sale.

LOCATION OF PERSONAL PROPERTY

Report all property located in this county on January 1. You must file a single return for each site in the county where you transact business. If you have freestanding property at multiple sites other than where you transact business, file a separate, but single, return for all such property located in the county.

Examples of freestanding property at multiple sites include vending and amusement machines, LP/propane tanks, utility and cable company property, billboards, leased equipment, and similar property not customarily located in the offices, stores, or plants of the owner, but is placed throughout the county.

PENALTIES

Failure to file - 25% of the total tax levied against the property for each year that no return is filed

Filing late - 5% of the total tax levied against the property covered by that return for each year, each month, and part of a month, that a return is late, but not more than 25% of the total tax

Unlisted property -15% of the tax attributable to the omitted property

RELATED FLORIDA TAX LAWS

- §192.042, F.S. - Assessment date: Jan 1
- §193.052, F.S. - Filing requirement
- §193.062, F.S. - Filing date: April 1
- §193.063, F.S. - Extensions for filing
- §193.072, F.S. - Penalties
- §193.074, F.S. - Confidentiality
- §195.027(4), F.S.- Return Requirements
- §196.183, F.S. - \$25,000 Exemption
- § 837.06, F.S. - False Official Statements

LINE INSTRUCTIONS

Within each section, group your assets by year of acquisition. List each item of property separately except for "classes" of personal property. A class is a group of items substantially similar in function, use, and age.

Line 14 - Farm, Grove, and Dairy Equipment

List all types of agricultural equipment you owned on January 1. Describe property by type, manufacturer, model number, and year acquired. *Examples:* bulldozers, draglines, mowers, balers, tractors, all types of dairy equipment, pumps, irrigation pipe - show feet of main line and sprinklers, hand and power sprayers, heaters, discs, fertilizer distributors.

Line 16 and 16a - Hotel, Motel, Apartment and Rental Units (Household Goods)

List all household goods. *Examples:* furniture, appliances, and equipment used in rental or other commercial property. Both residents and nonresidents must report if a house, condo, apartment, etc. is rented at any time during the year

Line 17 - Mobile Home Attachments

For each type of mobile home attachment (awnings, carports, patio roofs, trailer covers, screened porches or rooms, cabanas, open porches, utility rooms, etc.), enter the number of items you owned on January 1, the year of purchase, the size (length X width), and the original installed cost.

Line 20 - Leasehold Improvements, Physical Modifications to Leased Property

If you have made any improvements, including modifications and additions, to property that you leased, list the original cost of the improvements. Group them by type and year of installation. *Examples:* slat walls, carpeting, paneling, shelving, cabinets. Attach an itemized list or depreciation schedule of the individual improvements.

Line 22 - Owned by you but rented to another

Enter any equipment you own that is on a loan, rental, or lease basis to others.

Line 23 - Supplies

Enter the average cost of supplies that are on hand. Include expensed supplies, such as stationery and janitorial supplies, linens, and silverware, which you may not have recorded separately on your books. Include items you carry in your inventory account but **do not** meet the definition of "inventory" subject to exemption.

COLUMN INSTRUCTIONS

List all items of furniture, fixtures, all machinery, equipment, supplies, and certain types of equipment attached to mobile homes. For each item, you must report your estimate of the current fair market value and condition of the item (good, average, poor). Enter all expensed items at original installed cost.

Do not use "various" or "same as last year" in any of the columns. These are not adequate responses and may subject you to penalties for failure to file.

Taxpayer's Estimate of Fair Market Value

You must report the taxpayer's estimate of fair market value of the property in the columns labeled "Taxpayer's Estimate of Fair Market Value." The amount reported is your estimate of the current fair market value of the property.

Original Installed Cost

Report 100% of the original total cost of the property in the columns labeled "Original Installed Cost." This cost includes sales tax, transportation, handling, and installation charges, if incurred. Enter only unadjusted figures in "Original Installed Cost" columns.

The original cost must include the total original installed cost of your equipment, before any allowance for depreciation. Include sales tax, freight-in, handling, and installation costs. If you deducted a trade-in from the invoice price, enter the invoice price. Add back investment credits taken for federal income tax if you deducted those from the original cost. Include all fully depreciated items at original cost, whether written off or not.

Assets Physically Removed

If you physically removed assets last year, complete the columns in the first section of page 2. If you sold, traded, or gave property to another business or person, include the name in the last column.

Leased, Loaned, and Rented Equipment

If you borrowed, rented, or leased equipment from others, enter the name and address of the owner or lessor in the second section of page 2. Include a description of the equipment, year you acquired it, year of manufacture (if known), the monthly rent, the amount it would have originally cost had you bought it new, and indicate if you have an option to buy the equipment at the end of the term.